



Privacy Policy

Purpose

Finn Jordan Ltd (referred to hereafter as the 'We' or the 'Company') are committed to protecting and respecting your privacy.

This policy (together with our [Terms of Website Use](#)) and any other documents referred to on it) sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By visiting www.finnjordan.co.uk or using our services you are accepting and consenting to the practices described in this policy.

For the purpose of the Data Protection Act 1998 (the **Act**), and General Data Protection Regulations 2018 (GDPR) the Data Controller is Finn Jordan Ltd of Quern House, Mill Ct, Great Shelford, Cambridge, CB22 5LD and trading at 3-4 Sussex Street, Cambridge, CB1 1PA.

Key principles

To outline the Company's processes aligned to Data Protection and Privacy relating to you.

Who does this policy apply to?

Any employee who works for the Company, as well as any other individuals working at or visiting the Company premises or engaged by the Company. It also applies to apprentices signed up by the Company (and their parents/carers, where they are deemed to be young people or vulnerable adults), and visitors to the Company, as well as agency workers, casual workers, contractors, consultants, interns, seconded staff, agents, suppliers and sponsors, or any other person associated with us ("associated persons"). It also applies to any individuals who either use our services, purchases from us or engages with us in anyway (and their parents/carers, where they are deemed to be young people or vulnerable adults).

Information we may collect about you

We may collect and process the following data about you:

- **Information you give us.** You may give us information about yourself by filling in forms on our site www.finnjordan.co.uk (**our site**) or by corresponding with us by

Finn Jordan Limited 3-4 Sussex Street, Cambridge CB1 1PA

T: +44 (0) 1223 356600 E: info@finnjordan.co.uk www.finnjordan.co.uk



phone, e-mail or otherwise, or by filling in a consultation or patch test form, or from a sign-up sheet you completed. This includes information you provide when you register to use our site, subscribe to our service, use our service, search for a product, place an order on our site, enter a competition, promotion or survey, other activities commonly carried out on the site and when you report a problem with our site. The information you give us may include your name, address, e-mail address and phone number, financial and credit card information, personal description or information of recipient if purchasing gift vouchers online.

- **Information we collect about you.** With regard to each of your visits to our site we may automatically collect the following information:
 - technical information, including the Internet protocol (IP) address used to connect your computer to the Internet, your login information, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform;
 - information about your visit, including the full Uniform Resource Locators (URL) clickstream to, through and from our site (including date and time); products you viewed or searched for; page response times, download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks, and mouse-overs), and methods used to browse away from the page and any phone number used to call our customer service number.
- **Information we receive from other sources.** We may receive information about you if you use any of the other websites we operate or the other services we provide. We are also working closely with third parties (including, for example, business partners, sub-contractors in technical, payment and delivery services, advertising networks, analytics providers, search information providers, credit reference agencies) and may receive information about you from them.

Cookies

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our site. For detailed information on the cookies we use and the purposes for which we use them see our [Cookie policy](#).

Uses made of the information

We use information held about you in the following ways:

- **Information you give to us.** We will use this information:
 - to carry out our obligations arising from any contracts entered into between you and us and to provide you with the information, products and services that you request from us;

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Registered address: 40 Church Street, Haslingfield, Cambridge CB23 1JE, United Kingdom
VAT Registration No: 103 1064 82 Registered No: 7027335



- to provide you with information about other goods and services we offer that are similar to those that you have already purchased or enquired about;
 - to provide you with information about goods or services we feel may interest you. If you are an existing customer, we will only contact you by electronic means (e-mail or SMS) with information about goods and services similar to those which were the subject of a previous sale or negotiations of a sale to you. If you are a new customer we will only contact you by electronic means (e-mail or SMS) if you have opted in via our contact form, requested to receive details of news and special offers via the sign-up link on our website, completed an opt-in form when visiting the salon or using a sign-up sheet at an event.
 - to notify you about changes to our service, events we may hold, promotions and special offers;
 - to ensure that content from our site is presented in the most effective manner for you and for your computer.
- **Information we collect about you.** We will use this information:
 - to administer our site and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;
 - to improve our site to ensure that content is presented in the most effective manner for you and for your computer;
 - to allow you to participate in interactive features of our service, when you choose to do so;
 - as part of our efforts to keep our site safe and secure;
 - to measure or understand the effectiveness of advertising we serve to you and others, and to deliver relevant advertising to you;
 - to make suggestions and recommendations to you and other users of our site about goods or services that may interest you or them;
 - to send, from time to time, marketing and promotional material about our services that include, amongst others, latest news, events, promotions and special offers.
 - **Information we receive from other sources.** We may combine this information with information you give to us and information we collect about you. We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

Disclosure of the information

We may share your personal information with any member of our group, which means our subsidiaries, our ultimate holding company and its subsidiaries, as defined in section 1159 of the UK Companies Act 2006



We may share your information with selected third parties including:

- Business partners and sub-contractors for the performance of any contract we enter into with them or you.

We may disclose your personal information to third parties:

- In the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets.
- If Finn Jordan Ltd or substantially all of its assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.
- If we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply our [Terms of Website Use](#) or terms and conditions of supply and other agreements; or to protect the rights, property, or safety of Finn Jordan Ltd, our staff, customers, or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.

Where we store your personal data

The data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who work for us or for one of our suppliers. Such staff maybe engaged in, among other things, the fulfilment of your order, the processing of your payment details and the provision of support services. By submitting your personal data, you agree to this transfer, storing or processing. Finn Jordan Ltd will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

All information you provide to us is stored on our secure servers. Any payment transactions will be encrypted using SSL technology. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our site, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.



Your rights

You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your data. You can also exercise the right at any time by contacting us at info@finnjordan.co.uk.

Our site may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

Access to information

The Act/GDPR gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act/GDPR. Any access request may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you. This fee will only be charged in line with GDPR guidelines.

Changes to our privacy policy

Any changes we may make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail. Please check back frequently to see any updates or changes to our privacy policy.

Contact

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to sarah@finnjordan.co.uk.